



New York State Department of Environmental Conservation  
 New York Water Environment Association, Inc.  
 Wastewater Treatment Plant Operator Statement of  
 Experience



**Instructions:** This form is to be completed by the supervisor under whom the applicant worked and must substantiate the operational experience of the applicant. This form is to be included in the applicant’s certification package. **Supervisors**, please supply as much information as possible attesting to the applicants experience, duties, and/or responsibilities in the Operation of the wastewater treatment plant (use additional sheets if necessary). All applicants must have the required approved operational experience detailed in Title 6 NYCRR Section 650. If operating experience was acquired at more than one WWTP, a Statement of Experience form must be submitted for each facility.

**Applicant Information:**

Applicant Name:		Applicant Job Title:
Applicant Employment Dates - From: _____ To: _____		If part-time specify hours per day:
Percentage of Time Spent in Operating <u>all</u> WWTP Unit Processes _____%		Completed Education Level:
WWTP Where Experience was Acquired:		WWTP SPDES #:
WWTP Phone #:	WWTP Score & Secondary Process:	
Supervisor’s Name:		Supervisor Job Title:

**Operations Experience:** Operations experience must demonstrate experience in the actual hands-on operation of all unit processes at a wastewater treatment plant with a SPDES permit. Provide a detailed description of all job duties. The applicant may provide and/or the Department may request a copy of the applicant’s job description to support the Statement of Experience. If additional space is required, please attach to the statement(s) of experience. This application may be returned if the operations experience does not provide adequate detail of all job duties and/or demonstrate experience in all unit processes at the wastewater treatment plant.

Preliminary Treatment Job Duties (if applicable):
Primary Treatment Job Duties (if applicable):
Secondary Treatment Job Duties (if applicable):

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**perations Experience (continued)**

Advanced/Tertiary Treatment Job Duties (if applicable):


Disinfection Job Duties (if applicable):


Solids Handling Job Duties (if applicable):


Other Treatment Process Job Duties (if applicable):


**We affirm, under penalty of perjury, that the information we have entered on this form is true to the best of our knowledge and belief. Attesting to Operations Experience which the Applicant and/or Supervisor knows is false, can lead to civil and/or criminal action including, but not limited to, revocation of the Applicant's and/or Supervisor's wastewater treatment plant operator's certificate.**

Applicant's Signature:	Date:
Supervisor's Signature:	Date: