



## New York Water Environment Association Inc.

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### Voluntary Collection System Certification Fact Sheet

All applicants for voluntary collection system certification in New York State must have appropriate education (minimum of High School or GED), experience, training, complete the Voluntary Collection System Certification application, pay the application fee and pass the written exam. This fact sheet summarizes all the requirements to apply for certification and lists the exam schedules and certification program policies. If you have any additional questions, please call the NYWEA office at (315) 422-7811.

#### Experience Requirements - You must provide a detailed list of all your collection duties on your application.

Grade	Training	Total Experience	B.S. Degree	A.A.S. Degree	High School
1	Grade 1 Courses	Can be acquired at any Grade 1 Collection System or Higher	<b>6 Months</b>	<b>6 Months</b>	<b>6 Months</b>
2	Grade 1 - 2 Courses	Must be acquired at any Grade 2 Collection System or Higher	<b>1 Year</b>	<b>1 Year</b>	<b>1 Year</b>
3	Grade 1 - 3 Courses	Experience at any Collection System		1.5 Years	3 Years
		Must be acquired at a Grade 3 or 4 Collection System	1.5 Years	1.5 Years	1.5 Years
		<b>Total Experience</b>	<b>1.5 Years</b>	<b>3 Years</b>	<b>4.5 Years</b>
4	Grade 1 - 4 Courses	Experience at any Collection System		3 Years	6 Years
		Must be acquired at a Grade 4 Collection System	2 Years	2 Years	2 Years
		<b>Total Experience</b>	<b>2 Years</b>	<b>5 Years</b>	<b>8 Years</b>

#### Training Requirements – see sources of training on back page

Training Course	Grade 1	Grade 2	Grade 3	Grade 4
“Confined Space Awareness” or equivalent 4 hour program	X	X	X	X
O&M of Wastewater Collection Systems – Volume 1*	X	X	X	X
O&M of Wastewater Collection Systems – Volume 2*		X	X	X
NYSDEC Grade 3 Basic Supervision & Technical Operations or Equivalent 30 hour Supervision Training Program			X	X

\* New England Interstate Water Pollution Commission’s “O&M of Wastewater Collection Systems”, meets requirement for O&M of Wastewater Collection Systems Volume 1 and 2

#### Exam Schedule and Application Deadline \*

Application Deadline	Exam Date
February 21	Last Wednesday in April
July 21	Last Wednesday in September

#### Classification System

System Grade	Population Served
Grade 1	1,500 or less
Grade 2	1,501 to 15,000
Grade 3	15,001 to 50,000
Grade 4	50,001 and greater

\* Exam cost is \$45.00 for NYWEA members and \$85.00 for non-members (payable to NYWEA).